

Fort Monroe
Restoration Advisory Board
Meeting Minutes
September 19, 2006
6:00 PM, Bay Breeze Community Center
Fort Monroe, Virginia

1. Voting Board Members:

Present: Linda Blackburn, Jerry Conley, Patricia Gaskins, Kathryn Kelly, John Lowe, Richard Mackin, Karl Mertig, Patricia Polen, James Stensvaag, Faith Tucker, Kim Vaughn, Michael Dugan, Cathy Pierce, Rick Russ and Keith Cannady

Absent: John Dawson

2. Non Voting Members:

Present: Melissa Magowan (Installation Co-Chair) and Garwin Eng (VA Department of Environmental Quality)

Absent: Robert Thomson (EPA Region III)

3. Community Alternates:

Present: Raymond Spunzo and Glen Ziemba

Absent: N/A

4. Others Present:

Jennifer Guerrero (DPW), Roger Walton (AEC), Mark Sciacchitano (DPW), CPT Kurt Gilabert (SJA), Cliff Whitehouse (PAI), Elaine Anderegg (ACSIM), Dave Sanborn (DPW), Ron Pinkoski (DPW), Bob Edwards (DRM) and Mike Hodson (PAO)

5. Proceedings:

a. Ms. Magowan, Installation Co-Chair called the meeting to order at 6:12 p.m. by welcoming the members and thanking them for their interest and participation in the RAB.

b. Garrison Commander, Col Evans, welcomed the members and explained how important their work would be. He thanked them for taking time from their busy schedules to participate in this forum.

c. Ms. Magowan introduced herself and noted that a primary objective of the meeting was to develop a mission statement and receive an orientation briefing. The community members would also select a Community Co-chair, and other key items would be discussed in the "Way Ahead". She then conducted an "Icebreaker" to facilitate introduction of the personnel present.

d. Ms. Guerrero provided an Orientation Briefing addressing:

Background

- . BRAC Characteristics including a description of the reversionary (return to state) land and accreted land (non-deeded land made by natural or mechanical means).

Facts

- . BRAC 2005 directed Monroe closure by FY2011.
- . BRAC sites transferring property to the community must establish RAB if there is sufficient community interest.
- . Most land at Monroe will revert to state once the military mission leaves.
- . State has not determined disposition of reversionary lands.
- . Discussed the role of the Local Reuse Authority (LRA), which was established by Hampton and recognized by the Federal Government, to develop the Reuse plan.
- . Reuse plan is integrated into mitigation decisions.

Assumptions

- . Monroe will remain fully occupied until 2010 when major activities will begin to move.
- . TRADOC scheduled to move to Eustis in 2011.
- . Base Operations and Force Protection will continue through closure, 2011.

Environmental Restoration Program

- . Described the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) and the 1986 Defense Environmental Restoration Program (DERP), both of which address cleanup activities.

- . Cleanup is addressed under two different programs under DERP:

- . Installation Restoration Program (IRP), which addresses past releases of hazardous substances, pollutants and contaminants;

- . Military Munitions Response Program (MMRP), which past releases of non-operational ranges known, or suspected, to contain Munitions and Explosives of Concern, or MEC (unexploded ordnance, discarded military munitions, munitions constituents)

- . There are 4 IRP sites listed as response complete, and there 13 MMRP sites in the current program.

Purpose and Duties of the RAB

- . The role as an advisory board and the limitations.
- . Ms. Magowan described the methodology by which members were selected. Forty-one applications for RAB membership were received, and a joint Army/community selection panel selected fourteen voting members and two alternates from the group. The panel also approved two Fort Monroe voting members and two Local Reuse Authority voting members. The RAB also includes three non-voting members representing the Virginia Department of Environmental Quality, the Environmental Protection Agency, Region III, and the installation Co-Chair.

Pertinent Documents

- . Current documents available for "Review Only"
 - Closed, Transferred and Transferring Range/Site Inventory Report (Malcolm Pirnie 2003)
 - Historical Records Review (Malcolm Pirnie 2006)
- . Future Documents for "Review and Comment"
 - Site Investigations
 - Remedial Investigations
 - Feasibility Studies
 - Proposed Plans
 - Decision Documents
 - Remedial Designs/Actions
 - Prioritization Protocol
 - BRAC Installation Action Plan
- . Future Documents for "Review Only"
 - Environmental Condition of Property
 - Environmental Assessment

Support and Training

- . DoD Technical Training
- . DoD Administrative Support and Training
- . Technical Assistance for Public Participation

e. Ms. Guerrero noted that there are other forums for public input and gave examples:

- . The public scoping meeting & public comment period for the Environmental Assessment being developed in accordance with the National Environmental Policy Act;
- . The Section 106 consultation process, required by the National Historic Preservation Act to assess and mitigate the potential adverse effects to Fort Monroe's historic resources as a result of the

closure and transfer of the property outside of the federal government;

. Reuse planning through public involvement sponsored by the LRA.

f. Ms. Guerrero invited RAB members to attend the Base Installation Action Plan workshop to be held in December 2006.

g. Ms Guerrero addressed other environmental issues that the RAB is not involved with, e.g., environmental permits necessary for Fort Monroe to continue operation as a military base and land reuse issues along the shoreline as it pertains to the Chesapeake Bay Preservation Act.

h. Ms. Guerrero explained the RAB meetings will be advertised locally and open to the public. Meeting minutes will also be available to the public and posted in public libraries once they are approved by the RAB members.

1) Question: "Where do we get the documents?"

Answer: Ms Guerrero responded that the decision has not been made yet but would like to make them available electronically as well as placing a hard copy in the Hampton Public Library Main Branch.

Answer: Ms Magowan stated the Board will have to decide how they want to go about reviewing documents.

2) Question: Ms. Kim Vaughn: "Who do we speak with to access the training opportunities discussed earlier?"

Answer: Ms. Guerrero stated Ms. Magowan would discuss that issue later in the "Way Ahead."

3) Question: Mr. Raymond Spunzo: "There was no discussion about issues related to closing a historic property. Will that be considered here?"

Answer: Ms. Guerrero explained the historic issues will be addressed only to the extent that they relate to environmental cleanup, for example, conducting intrusive environmental activities at or near archeological sites. Effects of the Army move or reuse of the properties will be covered by the Section 106 consultation process.

4) Question: Mr. Jim Stensvaag: "Who can help us (the RAB) with historical issues relating to cleanup?"

Answer: Ms. Guerrero explained there are staff members at Fort Monroe who can help, as well as the NEPA Support Team, that can provide assistance.

Answer: Ms. Magowan said that we could ask subject matter experts to come in for questions or to give training.

5) Ms. Gaskins: "Who develops the documents you spoke of earlier?"

Answer: Ms. Guerrero responded that most are completed for the Army by outside contractors. None are done by independent entities.

Answer: Mr. Whitehouse pointed out there are several documents that may be of use in the briefing program booklet that was provided.

Comment: Ms. Guerrero explained the two documents (RAB guidance and TAPP program information).

6.) Ms. Gaskins: "How are the RAB/TAPP guidance and legal reference different than bylaws?"

Answer: Ms. Magowan explained the guidance provides boundaries, and the bylaws would be specific to this group's operations.

i. Ms. Magowan discussed the process for development of the board's Mission Statement and stated that "it needs to be concise and reflective of the boards planned work." She suggested they review one of the DoD Final RAB Rule in the notebook provided: 32 CFR 202.1, "Purpose, scope, definitions, and applicability."

j. Four potential mission statements were drafted but none could be agreed upon. Consensus was the group needed more time to evaluate the guidance and come prepared to complete mission statement work at the next meeting.

k. Ms. Magowan stated she would send to the members via email/mail several draft mission statements from the

evening's session, as well as any examples of bylaws, mission statements and any other relevant information available.

l. Roger Walton (AEC) pointed out that it was DA's mission to collect community involvement and not necessarily the mission of the RAB.

m. Ms. Magowan briefly discussed the "Way Ahead" which included developing operating procedures, discussing possible types of administrative support required, the document review process (committees or group effort) and potential training requirements.

n. Ms. Kim Vaughn was selected by unanimous vote as the Community Co-Chair.

6. Adjournment:

a. The meeting was adjourned at 8:46PM.

b. The next meeting is scheduled for Thursday, October 12th at 6:00PM, Bay Breeze Community Center, Fort Monroe, Virginia.